



**Hastings Public Library Board of Trustees  
Minutes of Board Meeting on March 1, 2021**

1. **CALL TO ORDER** - The meeting was called to order by Jordan Brehm at 4:33 PM.
  - a. Board members present were Norma Jean Acker, Kim Bosma, Jordan Brehm, Audrey Burton, Jeff Kniaz, David Koons, Kelli Newberry, and Mary Rivett.
  - b. Also present were Peggy Hemerling, David Edelman, Diane Hawkins and Sophie Bates from J-Ad.
  - c. Absent was John Resseguie who had an appointment.
  
2. **APPROVAL OF THE AGENDA:**
  - a. It was moved by Kniaz, supported by Burton, that the agenda be approved as amended.  
**Motion Approved**
  
3. **COMMENTS FROM THE PUBLIC** - none
  
4. **COMMUNICATIONS** - none
  
5. **APPROVAL OF THE MINUTES**
  - a. It was moved by Kniaz, supported by Acker, that the minutes of January 1, 2021 be approved as written. **Motion Approved.**
  
6. **FINANCIAL REPORTS AND INVOICES**
  - a. **Invoices for January**
  - b. **January Budget Report**
  - c. It was moved by Newberry, supported by Kniaz, that the financials be accepted as reported.  
**Motion Approved.**
  
7. **COMMITTEE REPORTS**
  - a. Budget and Finance Report. Peggy is still revising the budget using feedback from the Budget & Finance Committee and input from City Administration. When she is ready with a second draft she will set a date for another Committee meeting.
  - b. Building and Grounds
  - c. Personnel
  - d. Policy
  - e. Marketing

8. **LIBRARY DIRECTOR'S REPORT:** The report is attached.

9. **UNFINISHED BUSINESS – none**

10. **NEW BUSINESS:**

a. LED conversion of lights on low ceilings on main floor:

i. The Haskin Electric, who has worked on the lighting this past year, submitted a quote of \$8,500 for the cost of the LED conversion of the hanging lights in the children's and teen areas, the area from door to door, the ones over the adult computers, and replacing the can lights in the teen area with 24" x 24" panel lights like those installed in the children's area. It was moved by Acker, supported by Newberry, to approved the quote. **Motion approved.**

b. Purchase two laptops – It was moved by Newberry, supported by Kniaz, to purchase two new laptops for the use of staff working on Marketing and in the Michigan Room.

**Motion approved**

11. **BOARD MEMBER COMMENTS:** Kniaz – used new app to renew expired library card so he could download a book. The app worked great.

12. **ADJOURNMENT:** It was moved by Burton, supported by Bosma, to adjourn the meeting at 4:55.  
**Motion approved.**